

**GUDIYATTAM COIR CONSORTIUM (INDIA) PVT. LTD.,**  
**S.F.NO; 264 CHITTOOR ROAD, PAKKAM VILLAGE**  
**GUDIYATTAM, VELLORE DISTRICT TAMIL NADU STATE INDIA**

E.Mail. [gudiyattamcoirindia@yahoo.com](mailto:gudiyattamcoirindia@yahoo.com)

Web: [www.dicvlr.in](http://www.dicvlr.in)

**TENDER SCHEDULE**

1. Sealed Tenders are invited from reputed Coir Board approved machinery manufacturers for the supply, installation, testing and commissioning of the following machinery and equipment for the common facility centre at Gudiyattam to be set up under cluster development programme of the Govt. of India namely Scheme of fund for Regeneration of Traditional Industries (SFURTI) under coir Board as Nodal Agencies with financial assistance from Government of India and Government of Tamil Nadu.

**Name of the Machinery**

**Loom matting.**

Technical specifications for the above Machinery and Equipments are available in the **Annexure - III.**

2. All Tenders must be submitted in the form prescribed for the purpose available in the **Annexure-I.**

3. Tenders can be submitted in person on or before the due date and time specified in Tender Notice. Such Tenders shall be dropped in the Tender Box kept at the Office of the District Industries Centre, Gandhi Nagar, Vellore. Tamil nadu, Alternatively, the Tenderer who prefers to submit the Tenders through post, can dispatch them through Registered Post or Courier, so as to reach the above address on or before the due date and time specified in the Tender notice. Tenders received after the said date and time will be rejected forthwith.

4. The Tenders should be quoted each item of the equipments notified in the Tender notice. Preference will be given to Tenderers quoting for all items as a package, provided their rates and other parameters are competitive.
5. Tenders received after the due date and time or unsealed or incomplete or by facsimile (Fax) or by electronic mail will be summarily rejected. The Tendering Authority will not be responsible for any delay or loss of document in transit due to any reason.
6. Tender should be enclosed in two separate sealed envelopes, one with marking "A" containing the 'Technical Bid specification' with catalogue. Other envelop marking 'B' containing 'Price Bid' respectively. Both covers should be enclosed in a single sealed envelope distinctly marked as specified in the Annexure-II.
7. In the event of Tenders being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so or in the case of company, the Tenders should be executed in the manner laid down in the company's Articles of Association.
8. Purchasing committee of the Gudiyattam Coir Cluster reserves the rights to rejecting all or any of the Tender without assigning any reason for the same and to split up the Tenders as he may deem fit.
9. The rates should be quoted in Indian Rupee for indigenous machinery, both in figures and words. The rates quoted shall be inclusive of Delivery, Insurance, Freight, Installation, Commissioning, Testing and Training to the staff to operate the Machinery/Equipments etc., The rate of Sales Tax/Surcharge/VAT/any other Tax admissible shall be quoted separately. Unless otherwise stated, the rate quoted will be taken up as inclusive of above taxes.
10. The signature on Tenders shall be made by the authorized signatories only, The Tenderer must sign and affix his seal in every page of the Tender document

and the complete signed original tender documents must be submitted in the respective covers.

**11. Earnest Money Deposit:**

Each Tender must be accompanied by a deposit of 2% as Earnest Money Deposit on the total cost of the machinery/equipment in the form of Demand Draft, Banker's Cheque payable at any Nationalised Bank in favour of the Gudiattam Coir Cluster (India) Pvt. Ltd.,

- a) The Earnest Money deposit (EMD) should be submitted along with the Technical bid (i.e., Envelope. Marked 'a'). Any Tender submitted without EMD in the technical bid cover, will be summarily rejected.
- b) Cash, Cheque and postal Orders will not be accepted.
- c) The EMD of the unsuccessful Tenders will be arranged to be refunded immediately on completion of scrutiny .

12. No interest will be paid on the Earnest Money Deposit mentioned in Clause above or on the Security Deposit mentioned in clause above.

13. The Tenderer must state while sending their Tenders that all the above conditions are/will be adhered to.

14. The successful Tenderer will be required to execute an Agreement embodying the terms and conditions for the due execution of the Tender within 10days from the date of receipt of intimation of the acceptance of the Tender.

15. The price should be firm and kept open for acceptance for a period of atleast 90 days from the date of opening of the Tender till the supplies are completed in full and any change in price will not be entertained. No interim communication on the status of quotations shall be entertained; bidders shall, however, provide additional details for evaluating the quotations if necessary.

15. Whenever the machinery/equipments offered do not confirm to the specifications detailed in the schedule fully or partially, particulars of the deviations must be specifically furnished. The Consortium reserves the right either to accept or to reject such claim/offer.

16. The Brand name, Type, Model No. Name and Address of the manufacturer of the machinery/equipments should be specifically indicated in the Tender.

17. The Tenders should be accompanied by all the particulars requested in the schedule including Service manual/Catalogues/process flow chart/technical specifications the material used, dimensions, drawings, foundation drawings etc., of the machinery/equipments quoted.

i) The technical bid shall contain brochures/catalogues of the product quoted. if brochures/catalogues are not enclosed and if specific model number is not indicated in the Tender it will be summarily rejected.

ii) The make and model number specifically indicated in the technical bid alone will be considered. The details of other make and model numbers find place in the Literature/Catalogue/brochures, will not be considered.

iii. The technical specification indicated in the brochures/catalogues of the equipment specified in the technical bid alone will be considered.

iv. The list of customers containing the names and organisations in Tamilnadu, South India to whom the specific product has been supplied by the Tenderers, should be enclosed.

18. The Tenderer should not have been blacklisted by Coir Board/any State Government/Central Government and/or any state/central public sector undertakings/ financial institutions, etc., Declaration to this effect shall be furnished in the technical bid(as given in Annexure-IV)

19. Guarantee: The supplier shall undertake to repair free of charge or replacement of any defective part of the machinery/equipments supplied due to defective materials or faulty design or improper workmanship during a period of one year, following the date of test of the machinery/equipments. Delivery of the full replacement or repaired parts should be effected free of cost at the factory site without loss of time so that the down time will be minimized. The duration of down time shall be extended at the time of expiry of guarantee period.

**20. Inspection;** Before delivery of the items the consortia shall be allowed to inspect the items and to verify the suitability according to the specifications.

**21. Delivery:** Earliest possible time of delivery should be indicated in the Tender the goods shall be insured at the suppliers cost. The Quotation shall be for delivery at the factory location of the common facility centre concerned.

22. Tenders are not transferable.

23. Training to the user/operator shall be provided wherever required at supplier's cost at the Factory site of each common facility centre.

**24. Payment:**

Payment schedule as is as follows:

a. Payment of advance along with firm order should be discouraged. However in inevitable cases advances can be released against Bank Guarantee which may be decided by the Implementing Agency, as follows:

1. Private firms not exceeding 30%

2. State or Central Government Agency/PSU not ex ceding 50%

b. Up to 60% of the cost of the machinery may be released once the machinery lands in the common Facility Centres/Product Development of Design Intervention Centre.

c. Out of the balance 40%, 35%, cost of the machinery may be released on installation and successful trial run;

AND

d. The balance 5% may be released after successful running of the unit and covering the same with appropriate joint Insurance cover. A certificate in this regard has also to be given by the Implementing Agency to the Nodal Agency.

e. The supplier should render necessary assistance in erecting the machinery/equipments in the factory premises of the Common Facility Centre concerned, at no extra cost.

f. brochures No payment will be mad unless agreement is properly executed.

25. The tender will be closed at 12.00 noon on 12.2.2010 and the Technical Bid in envelop 'A' will be opened at 1.00 P.M. on 12-02-2010 (i.e.,) the Tender opening day at the office of the District Industries Centre, Gandhi nagar, Vellore, Tamil nadu. by the Purchase committee or any other Officer authorized on their behalf, in the presence of such of those Tenderers or their representatives who chose to be present at the time of opening of the Tenders should bring a letter of authority from the Tenderers, whom they represent to identify their Bonafide.

26. Only after technical evaluation of all the Offers are completed the price bids will be opened. The date of opening of commercial bids will be informed separately only to the Technically qualified bidders whose bids are found suitable/eligible as per the requirements.

General Manager/Implementing Agency  
District Industries Centre, Gandhi nagar,  
Vellore. 632 006., Tamil nadu.

**ANNEXURE-I****PRESCRIBED FORMAT FOR SUBMITTING TENDERS**

(to be submitted in the official letter Head of the supplier)

I/We hereby quote and undertake to supply the goods as specified in the under written schedule in the manner in which and within the time specified as set forth in the schedule below. The quotation furnished in the schedule below is subject to the conditions set forth in the Tender notice and terms and conditions received by me/us.

I/We hereby forward a Demand Draft for Rs. \_\_\_\_\_

(Rupees

towards Earnest Money Deposit drawn in favour of Gudiyattam Coir Cluster (India) Pvt. Ltd., and agree to have it forfeited in case of I/We fail to supply the equipments machinery as per the terms and conditions of Purchase order.

**Schedule of Rates**

Sl. No.	Full description OF Machineries as specified in the Schedule	Specifi cation of the machi nery	Rate per Unit. Rs.	VAT and other taxes as applicable Rs.	Total value Rs.	Delivery Time Days	Production Capacity of the machinery for single shift in metre.

Signature & Seal of the Tenderer.

**ANNEXURE-II**

**COMMON ENVELOPE**

**CONTENTS: ENVELOPE-A  
ENVELOPE -B**

**Ref: Tender Notice No:001 /2010 dated: 04-02-2010**

**TENDER FOR SUPPLY OF THE MACHINERIES FOR  
GUDIYATTAM COMMON FACILITY CENTRE OF  
M/S GUDIYATTAM COIR CONSORTIUM (INDIA) Pvt. ltd.,**

**NAME OF THE TENDERER**

**:** \_\_\_\_\_

**To  
The General Manager,/ Implementing Agency,  
District Industries Centre,  
Gandhi Nagar,  
Vellore 632 006.  
Tamil Nadu.**

**Signature & seal of the Tenderer.**

**ENVELOPE - A**

**Ref: Tender Notice No:001 /2010 dated:04-02-2010**

**TECHNICAL BID**

**NAME OF THE TENDERER**

: \_\_\_\_\_

**NAME OF THE ITEM (S):**

\_\_\_\_\_

**SIGNATURE & SEAL OF THE TENDERER.**

**ENVELOPE - B**

**Ref: Tender Notice No:001 /2010 dated:04-02-2010**

**PRICE BID**

**NAME OF THE TENDERER**

: \_\_\_\_\_

**NAME OF THE ITEM (S):**

\_\_\_\_\_

**SIGNATURE & SEAL OF THE TENDERER.**

## ANNEXURE -III

### TECHNICAL SPECIFICATION FOR THE MACHINERIES TO BE PURCHASED FOR THE COMMON FACILITY CENTRE TO BE SETUP BY GUDITTAM COIR CONSORTIUM (INDIA) PVT. LTD.

#### **1) Loom (metallic loom)**

1 Mtr wide Metallic loom for weaving coir matting and coir Geo Textiles. Frames shall be fabricated with mild steel channels provided suitable gears/wheels/ratchet wheels/for weaving different quality of coir matting and coir Geo Textiles. The frames, shafts, gear wheels, clutch and accessories shall be strong enough to withstand the wear and tear while waving. The loom should be provided with all accessories including accessories required for the erection and commissioning. Production capacity should be 60-120 running mts/8 hrs shifts. Essential tools like spanners, pliers, screw drivers, etc., also should be provided. The loom should be erected and trial production has to be taken by the supplier of the machinery. The rate quoted shall be including the cost of machineries, transportation, loading and unloading, erection charges and sales tax etc.,

#### **2) Bobbin Winding beam set**

Double head bobbin winding machinery suitable for winding Coir yarn, accessories and wooden bobbins 600 nos. The rate quoted shall be including the cost of machineries, transportation, loading and unloading, erection charges and sales tax etc.,

#### **3) Quilling machine**

Hand operated quilling machine (cops winding machine) suitable for winding weft yarn.

**ANNEXURE -IV****DECLARATION**

I/We\_\_\_\_\_having our office  
at\_\_\_\_\_

declare that I/we have never been blacklisted by Coir Board / any State  
Government/Central Government/ or any State/ Central PSU/Financial  
Institutions, etc.,

Signature;

Date: Name :

Place; Designation :

Address of the Tenderer :

Seal of Tenderer :

**ANNEXURE V**

**Additional documents to be submitted by the Successful Bidders only**

**Bid Security & Delivery Terms**

a)	Bid Security required	Required
b)	Delivery	30 days from the date of receipt of supply order.
c)	Commissioning completion period	Within one week from the date of arrival of the machinery at the factory site.
d)	Destination	Factory site of the Common Facility Centre's at Gudiyattam only
e)	Drawings for Installation	Required
f)	Testing & Installation	Required
g)	Agreement on stamp paper	Required
h)	Performance Security	Required
i)	Samples to be submitted along with Quotation	Not required.
j)	Printed Users' manual/Installation Guide	Required
k)	Training to faculty and operator	Required
l)	Warrantee /Guarantee	1-years
m)	Any other specific terms	--



**BRIEF WRITE-UP ON GUDIYATTAM COIR CLUSTER.**

India has a rich tradition in traditional Industries, with a view to making a traditional industries more productive, competitive and facilitating their sustainable development the Government of India has announced a scheme title the Scheme of Fund for Regeneration of Traditional Industries (SFURTI), with object to development more cluster of traditional industries in various parts of the country. The coir Industry has its credit a tradition and heritage of century. The government of India formed Coir Board under the provisions of Coir Industry Act 1953 to develop Coir industries in India. Under SFURTI Scheme under Coir Board the Government of India has sanctioned 26 Coir clusters in all over India. Tamil Nadu got 6- Coir Cluster. Gudiyattam Coir Cluster is one of the Coir Cluster in Tamil Nadu. Special purpose vehicle of the Gudiyattam Coir Cluster is registered in the form of private limited company and in the name and style of Gudiyattam Coir Consortium (India) Pvt. Ltd., having 50-members. The Gudiyattam Coir Cluster has got permission from the coir board to start two common facility centre one at Gudiyattam and another at Tirupattur with Financial Assistance from Govt. of India and Govt. of Tamil nadu.

Machinery will be procured by inviting tender. Tender should be quoted separately each items of Machinery as notified in the tender notice. All tender process will be monitored by the purchasing committee of the Gudiyattam Coir Consortium (India) Pvt. Ltd.